

Arena Food Service, Inc.

# General Information

#### Contact Information

Catering Sales Manager Pam Novak (217)698-2944 ext 304 <u>pnovak@arenafoodservice.com</u> 993 Clocktower Drive Springfield, IL 62704

#### Ordering and Booking Timeline

We ask that an initial inquiry be placed to our catering department at least 3 weeks prior to your event to ensure efficient planning. All events are subject to availability. Once an event is booked with Arena Catering, we guarantee availability for that particular event unless otherwise specified. We ask that all menu and event arrangements be finalized at least two weeks prior to the event date. At that time, Arena will issue a confirmation letter from our accounting office outlining our final arrangements, deposit and payment terms and guarantee date.

#### Prices and Menu

We are happy to work with you to custom-design either individual items or an entire menu for your event. Our menu prices are based on current market conditions and are subject to change up until 60 days prior to your event date or until we issue a confirmation letter and contract. Prices do not include our customary 19% service charge on food and beverage sales or any applicable local or state taxes.

Split entrée options are available for served meals for groups of 50 or more guests. All entrée selections must be accompanied by common starch and vegetable components. Additionally, all entrée selections will be charged at the highest priced entrée chosen.

#### Staffing Fees and Minimum Charges

A food and beverage minimum of 25 guests is required for all events except for events utilizing a continental breakfast or a boxed luncheon. Any event under \$200 in food and beverage sales, excluding continental breakfasts or boxed luncheons, may be assessed an additional \$50.00 to cover staffing requirements. We reserve the right to assess additional labor fees based on the requirements of the event.

#### Guarantee Amounts

We appreciate an estimated number of attendees as soon as possible after booking. Arena will require a guarantee of the amount of guests to be served at least five business days prior to the event. Any change up from the guarantee number made within three days of the event is subject to availability as well as an additional charge of up to 25% the per person charge for those meals. The final guest count will be what we prepare for. Arena Catering does not guarantee service, food or space for any amount of guests above this amount. Arena Catering reserves the right to amend guarantee dates and charges at any time due to specific needs and commitments involved with your event.

Arena Food Service, Inc.

#### Deposit and Payment Terms

All events will require a deposit of 50% of the total anticipated invoice at the time of confirmation. An Additional deposit of 50% of the remaining total anticipated invoice will be due five business days prior to the event. The remainder of the invoice will be billed after the event and will be due within 10 days of completion of the event. Prior arrangements of credit can be arranged for corporate clients and repeat customers. We require full payment prior to service for all events under \$200.00. We currently accept cash, check, VISA and MASTERCARD as payment.

Under certain circumstances, Arena Food Service, Inc. will require a larger deposit or prepayment due to the commitments required by the event or past payment history. We reserve the right to change payment terms for any reason without notice.

Indicates Menu Item, as-written or with simple modifications, is Vegetarian-Friendly. Vegan-Friendly Menus are available upon request.



Indicates Menu Item, as-written or with simple modifications, is Gluten-Free Friendly. Additional pricing may apply. While we offer gluten-free menu options, we are not a gluten-free kitchen. We take precautions to avoid cross-contamination however Arena is unable to guarantee any item is completely gluten-free. For more information please contact Pam Novak, Catering Sales Manager at (217)698-2944 Ext 304



# Spring & Summer **Breakfasts**

All pricing includes appropriate Premium Eco-Friendly Disposable Serviceware

## **Breakfast Buffets**

All Breakfast Buffet menus include Carafes of Fruit Juice and Freshly Brewed Regular or Decaf Coffee

#### South Of The Boarder Buffet

Scrambled Eggs with Chorizo Sausage and Scallions Served with Warm Corn Tortillas, Garden Tomato Salsa, Shredded Cheddar and Sour Cream Spiced Roasted Potatoes with Peppers and Onions Assorted Individual Yogurts Fresh Fruit Salad \$11.50 per person

### BVPowerhouse Buffet

Fresh Fruit and Quinoa Salad Sliced Multi-Grain Bagels with Plain and Veggie Cream Cheeses Individual Greek Yogurts Whole Fresh Fruit \$10.00 per person

## A la Carte Breakfast Items

Scrambled Egg Whites with Spinach and Tomato \$3.75 per person Oatmeal or Grits with Fresh Berries, Brown Sugar & Milk \$3.00 per person VBroccoli & Cheddar Quiche \$4.00 per person, minimum 16 Quiche Lorraine \$4.00 per person, minimum 16 Spinach, Mushroom & Feta Quiche \$4.00 per person, minimum 16 CLoaded Breakfast Casserole \$4.00 per person, minimum 18 Sliced Mini Plain Bagels with Cream Cheese \$9.00 per dozen Sliced Mini Cinnamon-Raisin Bagels with Cream Cheese \$9.00 per dozen Sliced Mini Everything Bagels with Cream Cheese \$9.00 per dozen Sliced Mini Blueberry Bagels with Cream Cheese \$9.00 per dozen VAssorted Donuts \$18 per dozen



# Spring & Summer Custom Lunch & Dinner Buffets

All Lunch and Dinner menus include Freshly Brewed Iced Tea and Iced Water All pricing includes appropriate Premium Eco-Friendly Disposable Serviceware

## Lunch & Dinner Buffet Pricing

| One Signature Entrée                      | \$17.25 per person |
|-------------------------------------------|--------------------|
| Two Signature Entrees                     | \$20.00 per person |
| One Signature Entrée & One Premium Entrée | \$22.00 per person |
| One Premium Entrée                        | \$19.00 per person |
| Two Premium Entrees                       | \$27.00 per person |

### Salads

Choose One:

🕲 🗸 Mixed Field Greens, Baby Spinach or Chopped Romaine

**Choose Mix-Ins:** 

V Garlic Croutons and Parmesan Cheese

🕲 🗸 Garden Vegetables and Vermont White Cheddar

(S) Fresh Berries, Red Onion and Goat Cheese

🕲 Toasted Walnuts and Vermont White Cheddar

(B) Mandarin Oranges, Slivered Almonds and Scallions

(I) Julienne Red Pepper, Cucumber, Carrot, Scallion and Sesame Seeds

Spiced Pecans, Smoked Bacon and Dried Cherries

(IVQueso Blanco, Diced Tomato, Corn and Black Beans

#### Choose 2 Dressings:

V Buttermilk Ranch W House Italian Sweet Shallot Vinaigrette V Blue Cheese Sweet Bacon Vinaigrette Citrus-Soy Vinaigrette Balsamic Vinaigrette V French V Chile-Lime Vinaigrette V Salsa Ranch Classic Caesar Raspberry Vinaigrette V

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# Spring & Summer Custom Lunch & Dinner

All pricing includes Iced Tea, Iced Water and Regular or Decaf Coffee (1) Salad, (1 or 2) Entrees, (2) Sides, (1) Bread, (1) Dessert All pricing includes appropriate Premium Eco-Friendly Disposable Serviceware

## Signature Entrees

Grilled America's Cut Pork Chop With Apple Butter Barbeque Sauce

V Gnocchi with Spring Peas, Asparagus and Zucchini in White Wine-Butter Sauce

Spice Grilled Chicken Breast With Roasted Scallions and Berry Salsa

Noney Teriyaki Glazed Chicken With Scallion and Sesame Seed Garnish Grilled Chicken Breasts (1) In Spicy Peach Glaze

Pork and Soba Noodle Stir-Fry 🛞 With Tofu & Spring Vegetables

Grilled Hamburgers or Chicken Breasts 🛞 With Buns, Cheeses & Condiments

Marinated and Grilled Chicken Quarters (3) With Grilled Apricots & White Wine Herb Sauce

## **Premium Entrees**

Chipotle Chicken & Mango Kabobs With Salsa Verde, on the side

Grilled Summer Vegetable Spears With Grilled Pita and Crumbled Feta Served with Balsamic Reduction Sauce

Marinated and Grilled Skirt Steak Sliced and topped with Roasted Corn, Grape Tomatoes and Herbed Boursin Cheese

> Grilled Shrimp Skewer With Caramelized Pineapple In Spiced Tequila-Lime Sauce

Boneless Pork Loin Chops 🛞 With Blackberries, Goat Cheese and Dijon Mustard Sauce

Roasted North Atlantic Salmon (S) With Blueberry-Thyme Champagne Sauce

Caprese Pastry Tarts V With Sliced Fresh Mozzarella, Basil Leaves and Assorted Sliced Tomatoes Drizzled with Balsamic Reduction Sauce

Mixed Grilled Chicken and Steak Fajitas (3) With Corn Tortillas, Salsa, Sour Cream, Guacamole and Lime Wedges



Spring & Summer Custom Lunch & Dinner Buffets

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## 🗸 Side Dishes

 Citrus Glazed Carrots
 Pesto Roasted Tomatoes with Parmesan
 Mexican Style Sweet Corn Off the Cob Cheesy Corn Bake
 Creamy Cucumber Salad
 Roasted Summer Vegetable Medley Quinoa and Summer Berry Salad (a) Sour Cream & Scallion Mashed Potatoes (a) House Made BBQ Baked Beans (a) Herb Grilled Red Potatoes Au Gratin Potatoes Roasted Potato Wedges (a)

### **Desserts**

Traditional Pound Cake with Macerated Berries and Whipped Cream Fresh Fruit Pie with Vanilla Whipped Cream Key Lime Pie Cinnamon-Apple Granola Crisp Honey Drizzled Grilled Fresh Fruit with Vanilla Whipped Cream Assorted Freshly Baked Cookies or Brownies Traditional Lemon Meringue Pie

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# Spring & Summer Boxed Luncheon

All pricing includes Chilled Assorted Pepsi Products or Bottled Water Sandwiches may be made on Gluten-Free Bread for \$0.50 Appropriate Condiments, Salt and Pepper, Napkin and Serviceware (1) Sandwich or Salad, (2) Sides, (1) Dessert

### Sandwiches

VSliced Tomato and Chunky Spinach & Artichoke Cream Cheese on Everything Bagel

Loaded Bacon, Cheddar, Scallion and Ranch Chicken Salad Slider Duo

Traditional BLT on Sourdough

Egg Salad with Chives on Hearty Wheat

Buffalo Chicken Wrap with Spinach, Tomato, Cheddar Cheese and Ranch Dressing

### Salads

BBQ Chicken Breast with Corn, Black Beans, Tortilla Crisps, Romaine & Cilantro-Ranch V Fresh Berries, Crumbled Goat Cheese and Sliced Almonds with Raspberry Vinaigrette Southern Fried Chicken, Shredded Cheddar, Egg, Tomato, Pecans & Honey Mustard

### **V** Side Dishes

Fresh Fruit and Quinoa Salad
 Fresh Cut Watermelon
 Traditional Potato Salad
 Creamy Cucumber Salad

# Desserts V

All Butter Pound Cake Strawberry-White Chocolate Cookie Triple Chocolate Cookie Whole Mandarin Orange

## **Boxed Lunch Pricing**

Sandwich Boxed Luncheon Salad Boxed Luncheon \$8.80 per person\$10.10 per person

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# Spring & Summer Hors D'oeuvres

| All pricing includes appropriate Premium Eco-Friendly Disposable Serviceware                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dips, Cheeses and Vegetables                                                                                                                                                                                                                     |
| <b>Fruit &amp; Cheese Display</b> \$3.50 per person<br>Gorgonzola with Fresh Cantaloupe, Double Crème Brie with Peach Compote,<br>Vermont White Cheddar with Fresh Grapes and Goat Cheese with Assorted Berries<br>Served with Assorted Crackers |
| Buffalo Chicken Dip with House Made Kettle Chips \$3.50 per person                                                                                                                                                                               |
| (S) White Queso with Chorizo and House Made Tortilla Crisps \$3.50 per person                                                                                                                                                                    |
| Cherry Tomato and Basil Bruschetta with Crostini \$3.75 per person                                                                                                                                                                               |
| Warm Spinach & Artichoke Dip with Greek Pita Crisps \$3.65 per person                                                                                                                                                                            |
| Sliced Caprese Display \$3.75 per person<br>Assorted Sliced Tomatoes, Fresh Mozzarella and Basil Leaves with Balsamic<br>Reduction and Pesto Drizzle                                                                                             |
| Small Bites                                                                                                                                                                                                                                      |
| Toasted Beef Ravioli with Marinara Sauce \$3.25 per person                                                                                                                                                                                       |
| Buffalo Chicken Blossoms \$3.75 per person<br>Creamy Buffalo Chicken in Phyllo Dough served with Ranch Dressing, on the side                                                                                                                     |
| Prosciutto Wrapped Asparagus \$3.25 per person<br>With Lemon and Shredded Parmesan                                                                                                                                                               |
| V Pea and Parmesan Risotto Balls \$3.50 per person<br>Served with Sweet Shallot Vinaigrette                                                                                                                                                      |
| Patatas Bravas \$3.00 per person                                                                                                                                                                                                                 |

Patatas Bravas \$3.00 per person Diced Fried Potato served with Spicy Tomato Sauce, on the side

**Freshly Made Focaccia with Whipped Butter & Olive Oil** \$3.25 per person Blackberry, Goat Cheese and Thyme or Tomato and Basil Pesto

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# Spring & Summer Hors D'oeuvres

#### All pricing includes appropriate Premium Eco-Friendly Disposable Serviceware

## **Big Bites**

Grilled Sausage, Ricotta & Onion Jam on Grilled Baguette \$4.00 per person

Pan Seared Polenta Triangles \$3.75 per person Topped with Basil Pesto, Sun Dried Tomatoes and Shredded Parmesan

BLT Tartine \$3.75 per person

Grilled Country Bread with Scallion Cream Cheese, Crisp Bacon, Marinated Sliced Roma Tomato and Baby Spinach

Ham and Swiss in Puff Pastry \$3.75 per person Brushed with Butter and Herbs, Served with Parmesan-Peppercorn Dip

Grilled Peach & Prosciutto Flatbread with Spring Greens \$5.00 per person

## **Action Stations**

Carved BBQ \$8.00 per person Hickory Smoked Beef Brisket and Smoked Sausage, Carved to Order Hinged Dinner Rolls, Apple Butter BBQ Sauce and Spicy Chipotle BBQ Sauce

**Guacamole** \$5.50 per person Made To Order with House Made Tortilla Crisps and Garden Tomato Salsa

**Bananas Foster** \$6.25 per person Made and Flambéed To Order and Served with Grilled Pound Cake

# V Sweet Bites

**Sliced Grilled Pound Cake** \$3.75 per person With Triple Berry Compote and Vanilla Whipped Cream, on the side

Oreo Brownie Dessert Bar \$3.25 per person

Raspberry Cheesecake Egg Rolls with Chocolate Sauce \$3.25 per person

**Grilled Fresh Fruit with Toasted Pecans** \$3.25 per person Drizzled with Honey and Served with Vanilla Whipped Cream

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# **Alcohol Services**

Arena Food Service, Inc. is pleased to offer a wide range of liquor service options.
We hold a full Caterer's Liquor License as well as all Dram Shop and Liability
Insurances required for most event needs. We are happy to customize liquor
arrangements to best fit the needs and desired level of service for your event.
We carry a full range of standard and premium name brand beers, liquors, wines
and Pepsi products. We are happy to accommodate most special requests.
All pricing includes appropriate Premium Eco-Friendly Disposable Serviceware

# Hosted Bar Service

Our expert bartenders will keep a running total of all drinks served. Your group will be invoiced after the event. A \$100.00 Bar Set-Up and Licensing Fee per bar applies and includes 2 hours of service. A \$100 per hour drink minimum will apply.

## **Cash Bar Service**

Guests purchase drinks from our expert bartenders. A \$100.00 Bar Set-Up and Licensing Fee per bar applies and includes 2 hours of service. A \$100 per hour drink minimum will apply.

# V Individual Beverage Prices

 Soda by the Glass, \$1.00 per glass
 Klarbrunn Bottled Water, \$2.00 each Domestic Bottled Beer, \$3.00 each
 Imported and Specialty Bottled Beer, \$4.00 each
 House Wine, \$6.00 per glass
 Mixed Drinks, House, \$6.00 each
 Mixed Drinks, Premium, \$7.00 each and up
 House Champagne, \$6.00 per glass

# **Butler Passed Beverages**

Approximately 1 Server for every 50 Guests needed. \$100 per server for first 2 hours of service. \$25 per hour per server for each hour more. Alcohol will be charged on consumption at prices listed.



# **Additional Services**

Arena Catering offers a wide rang of additional services that may be required for your special event. Our experienced and creative team is happy to help create the custom look you're dreaming of, just let us know how we can help!

Please consider Arena Catering for all your rental needs.

# Linen Rental

#### Standard Sizes in Black or White

| Banquet Table                | \$7.00 each  |
|------------------------------|--------------|
| 90x90, 72x72 or 52x52 Square | \$7.00 each  |
| 90" Round                    | \$16.00 each |
| 120" Round                   | \$21.00 each |
| Cotton Napkin                | \$0.75 each  |

#### Specialty Colors and Fabrics

Arena Catering offers a wide selection of specialty color, fabrics and patterned linens to best suit the décor needs of your event. Please contact the Catering Sales Manager for Look Books, Samples and Color Charts!

#### Linen Skirting

| Standard 13' Section, White            | \$25.00   |
|----------------------------------------|-----------|
| Specialty Colors and All-in One Cloths | Available |

# China Rental

#### Bar Glassware Rental

| Wine Glasses                          | \$2.25 per person |
|---------------------------------------|-------------------|
| Pilsner Glasses                       | \$2.00 per person |
| Water Goblets                         | \$1.00 per person |
| Full Bar Service with Beer in Bottles | \$4.00 per person |
| Wine Service with Dinner              | \$1.00 per person |

#### China and Flatware Rental

| Hors D'oeuvres Reception           | \$4.00 per person  |
|------------------------------------|--------------------|
| 2-Course Buffet Meal and Glassware | \$7.00 per person  |
| 3-Course Buffet Meal and Glassware | \$10.00 per person |

All pricing subject to specific event and menu needs

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